

June 2019 MN ASHRAE BOG Meeting Notes			
2.05.19		7:30AM – 9:00AM	
		Innovent	
GoTo Mtg Link:			
Meeting called by		Russ Landry @ 7:30 AM	
Note taker		Brian Jennissen	
BOG Attendees		☒ Russ Landry – President ☒ Adam Niederloh – Pres. Elect ☒ Eric Johansen – Secretary ☒ Aaron Stotko – Treasurer ☐ Rob Warnke – Past Pres. ☒ Brian Jennissen – BOG 1 ☐ Roxanne Cortinas – BOG 2 ☒ Jane Opoien – BOG 3	
Quorum ☒ Yes ☐ No ☒ Present ☐ Not Present			
Guests/Additional Attendees		▪ Luke Rose ▪ Drew Samuels ▪ Rick Hermans ▪ Rolf Blom ▪ Anthony Hughes ▪ Dan Quealy ▪ Jacob Sevelius	

Last Month's Minutes			5 min.
Discussion	▪		
Motion to Approve	▪ Brian		
2nd	▪ Jane		
Result	Yea = All	Nay = 0	Abstain = 0

New Business				5 min.
Item #1				
Discussion	▪ None			
Motion to Approve	▪			
2nd	▪			
Result	Yea = All	Nay = 0	Abstain = 0	
Item #2				
Discussion	▪ None			
Motion to Approve	▪			
2nd	▪			
Result	Yea = All	Nay = 0	Abstain = 0	
Item #3				
Discussion	▪ None			
Motion to Approve	▪			
2nd	▪			
Result	Yea = 4	Nay = 0	Abstain = 0	
Item #4				
Discussion	▪			
Motion to Approve	▪			
2nd	▪			
Result	Yea = 4	Nay = 0	Abstain = 0	

President's Report – Russ Landry		10 min.	
Discussion	▪ PAOE points ▪ Golf event is all set and ready to go ▪ Need to think about rewording the Golf Event RP/Scholarship donation verbiage on the event promotional material. The current message is that all of the sponsorship donation money goes toward RP/Scholarship funds. We may need to change the way the description is worded.		
Action Items		Person Responsible	Deadline
▪ End-of-year RP donation—send out meeting invitation to BOG and Tim LaDuke to decide the donation amount. June 17th or 20th?		Russ/Aaron	

Pres. Elec’s Report – Adam Niederloh		5 min	
Discussion	▪		
Action Items		Person Responsible	Deadline
▪ Golf event survey: find out what types of activities the golf event attendees are most interested in attending in the future (social, technical, tours, seminars, etc.). Adam will take care of this. ▪ PAOE points need to be entered soon. These need to be entered by an administrator/officer. ▪ President elect will be the PAOE champion. Jane will send out the PAOE workbook to the committee chairs to get the results from the chairs.		Adam	
▪ Zachary Main is interested in helping out ▪ We need a historian and ECC chairs ▪ Wrapping scholarship into student activities. Adam will present the new structure to Vin. SA will be in charge of coordinating the scholarships, Vin may still be invited to present at the scholarship award ceremonies. ▪ Vin will be recognized at the kick-off meeting. ▪ Need to look at personal contact info on the website...potentially need to filter out contact info like addresses		Adam	

Secretary's Report – Eric Johansen			5 min
Discussion	▪ none		
Action Items		Person Responsible	Deadline
▪ Looking to add some files to BaseCamp			

Treasurer’s Report – Aaron Stotko		10 min	
Discussion	▪ Kudos to Amanda Kilbane re: Education seminar, good financial results. ▪ The bulk of the dues are paid in June. Cash flow typically arrives in July. ▪ 2/3 of the chapter members pay chapter dues.		
Action Items		Person Responsible	Deadline
▪ Will set up a meeting w/the BOG re: RP and treasurer handoff		Aaron	-

Past Pres.'s Report – Rob Warnke			5 min
Discussion	▪ none		
Action Items		Person Responsible	Deadline
▪			

Committee Reports		30 min
Note	▪	
Chapter Technology Transfer (CTT)	Leighton Deer & Roxanne Cortinas	
▪		
Education Seminar/Committee	Amanda Kilbane & Scott Thomas	
▪		
Electronic Communications	Jane Opoien	
▪ PAOE point coordination ▪ Work on getting personal info off the website ▪ June email blast w/President’s Corner ▪ Promote annual meeting and energy expo		
Energy Expo	Javiar Navar & Eric Johansen	
▪ September ▪ Incoming Society President accepted the invitation to attend. He may do a kick-off to start the event. We may want him to present a technical seminar, such as campus operations. ▪ Let Rochester section know that he’ll be in town in case they would like him to visit.		
Finance	Duane Rothstein	
▪		
Golf	Mike Piper & Greg Giergielewicz	
▪		
Government Affairs	Rick Hermans	
▪ Continuing education bill was submitted, but not approved. ▪ Building code change did not go anywhere. Rick will send a report later. ▪ Climate data funding bill – status is unknown at this time.		
Hearts & Hammers	Lauren Sweeney	
▪		
Historian	-	
▪ Ram Gada is interested in serving as the historian chair.		
House	Mike Lind/Tyler Lux	
▪ PDH email was distributed		
Membership Promotion	Javier Navar, William Maurer	
▪		
Northern Lights Section	Josh Lunske	
▪		
Programs	Rob Warnke	
▪		
Refrigeration Seminar/Committee	Rolf Bloom & John Collins	
▪ Nothing new to report ▪ Considering new topic – Liquid Propane as a refrigerant		
Research Promotion (RP)	Tim LaDuke	
▪		
Rochester Section	Jess Boardman	

▪	
Roster	Mike Morris
▪	
Scholarship/Awards	Vin Gupta
▪	
Student Activities	Luke Rose Co-Chairs: Jane Opoien & George Youngvorst
▪ U of M-Twin Cities and Mankato submitted a branch report and are remaining active.	
Sustainable Buildings Committee	Lauren Sweeney & Beth Tomlinson
▪	
Young Engineers in ASHRAE (YEA)	Brian Jennissen & Reece Peterson & Drew Samuels
▪ Brian and Reece are stepping down as co-chairs ▪ Anthony Hughes is joining Drew as co-chair ▪ Transition meeting in June ▪ In the process of planning a summer event ▪ Tour of Tate Hall at the U of M in May ▪ Drew will be at the annual conference participating in the LeaDRS program, shadowing Shona O'Dea and Rick Hermans	

Old Business / Other Discussion Items			5 min
Discussion	▪ None		
Action Items		Person Responsible	Deadline
▪ None			

Closing Remarks			5 min
Discussion	▪ None		
Next Meeting			
Date	Time	Location	
6/4/19	7:30 – 9:00	Innovent	

Meeting Adjournment			
Motion to Adjourn	▪ Eric		
2nd	▪ Brian		
Result	Yea = All	Nay = 0	Abstain = 0
Meeting Adjourned by	Russ		